Paul Mitchell The School Costa Mesa

MAKE UP HOURS

Makeup hours are offered on Mondays, 9-4:30pm for Tuesday-Saturday Future Professionals, and Saturdays, 9-4:30pm for Monday-Friday and Monday-Thursday Future Professionals. Makeup hours are first come first serve via sign-up with the Future Professional Advisor. Future Professionals are not guaranteed their desired date.

*Please note school closure dates, found in Holidays and School Closures.

Monday and Saturday makeup hours have capacities based on program; 10 Cosmetology, 5 Barbering, and 5 Esthetics Future Professionals per makeup day. Future Professionals are required to attend the full makeup hours unless previously approved by the Future Professional Advisor. If a Future Professional signs up for makeup hours, all attendance policies apply. If a Future Professional does not show for the makeup hours twice, they will lose eligibility for signing up for future dates. If a Future Professional calls/texts out of 3 Makeup Hours days, they may lose eligibility for signing up for future dates. Future Professionals who are currently meeting the minimum attendance requirements are limited to holding two Make Up Hours spots at a time. Future Professionals who are below the minimum attendance requirement may hold up to three spots at a time.

Students must complete a Future Professional Make-Up Request Form indicating the date, time, activity completed and the name of the Learning Leader who supervised the make-up time.

In the event that it is unavoidable to go past the end of your scheduled hours while actively completing services on a service guest, the time beyond 4:30pm for Full Time students, or the time beyond 10:00pm for Part Time students will be approved by the Learning Leader overseeing the service.

PIVOT POINT THEORY

If a Future Professional has too many missed Pivot Point theory hours to complete the required amount for their program by the completion of the program, they must make them up during their schedule hours. Opportunities to makeup theory hours include attending the 2nd scheduled class of the day in addition to their assigned class. For example, if Creatives are assigned to be in theory from 9-10am, then they may makeup theory hours with the approval of the Future Professional Advisor in the Adaptive Class from 1-2pm.

COSMETOLOGY AND BARBERING

If your attendance falls between 90-100%, you must have 500+ actual hours to attend

- You may attend 1-2 day a month, subject to availability
- Subject to availability, you can come to consecutive makeup days in your last two weeks

If your attendance falls between 80-90%, you must have 500+ actual hours to attend

- You may attend 2-3 days a month, subject to availability
- Subject to availability, you can come to consecutive makeup days in your last two weeks

If your attendance is below 80%, there are no minimum actual hours requirements

- There is no maximum for attending until your attendance is about 80%, subject to availability
- Makeup hours are not available during the Core Phase of your program.

ESTHETICS

If your attendance falls between 90-100%, you must have 300+ actual hours to attend

- You may attend 1-2 day a month, subject to availability
- Subject to availability, you can come to consecutive makeup days in your last two weeks

If your attendance falls between 80-90%, you must have 300+ actual hours to attend

- You may attend 2-3 days a month, subject to availability
- Subject to availability, you can come to consecutive makeup days in your last two weeks

If your attendance is below 80%, there are no minimum actual hours requirements

- There is no maximum for attending until your attendance is about 80%, subject to availability
- Makeup hours are not available during the Core Phase of your program.

The school may waive the minimum actual hours on a case by case basis.

ADDITIONAL MAKEUP HOURS AVAILABLE

Winter Break Makeup Hours: The minimum actual hours for Winter Break makeup hours is 300 for Cosmetology and Barbering, and 250 for esthetics. If a Future Professional signs up for makeup hours during winter break, it will be considered mandatory. If a Future Professional does not attend on their chosen day, it will be documented under the Future Professional Advisory: 4D.

December 26th, 2026, 9:00am-4:30pm Capacity per program: cosmetology- 50, esthetics- 15, barbering- 10

January 2nd, 2027, 9:00am-4:30pm Capacity per program: cosmetology- 50, esthetics- 15, barbering- 10

Future Professionals may not exceed their absent hours in makeup hours, or exceed 100% attendance.

If a Future Professional violates school policy under the Future Professional Advisory Policy they may lose eligibility to sign up for Makeup Hours.